

Приложение 1**Erasmus+ Programme
Bilateral Inter-Institutional Agreement****Key Action 1****Learning Mobility for Higher Education Students and Staff
among EU Member States and third countries associated to the Programme**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ program. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organization and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2023/2024]	[2023]
End of validity	[2028/2029]	[2027]

A. Information about the higher education institutions

Name of the institution	Erasmus code	Contact details	Websites
Rakovski National Defence College	BG SOFIA34	<u>Institutional Erasmus + Coordinator</u> Col. Assoc. Prof. Petar Marinov *****@gmail.com Tel. +35929226503 <u>Agreements' Administrator</u> Col. (ret) Dimitar Tashkov *****@rndc.bg Tel. +35929226*** <u>Faculty Agreements' Coordinator</u> *****@rndc.bg	https://rndc.bg

B. Mobility numbers¹ per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Studies
BG SOFIA34						
	BG SOFIA34					

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods			
				Staff Mobility for Teaching	Staff Mobility for Teaching	Staff Mobility for Training	Staff Mobility for Training
BG SOFIA34							
	BG SOFIA34						

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
BG SOFIA34	BG SOFIA34	EN (selected courses)	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution	Autumn term	Spring term
BG SOFIA34	30 June (applic)	30 November (applic)

Nomination procedure for incoming students

Receiving institution	Link to the procedure	Contact details
BG SOFIA34	https://rncd.bg	*****@rncd.bg

Applications from incoming students must reach the institution by:

Receiving institution	Autumn term	Spring term
BG SOFIA34	30 June (applic)	30 November (applic)

Application procedure for incoming students

Receiving institution	Contact details	Website for information
BG SOFIA34	*****@rncd.bg	https://rncd.bg

E. Additional requirements

Receiving institution	Requirement
BG SOFIA34	<input type="checkbox"/> Exchange studies for PhD students are organized according to individual plans. <input type="checkbox"/> Incoming staff members should apply for visits to the respective faculty coordinators (https://rncd.bg)

The receiving institution will send its decision within [5] weeks

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
BG SOFIA34	Rakovski National Defence College has infrastructure to welcome students and faculty members with disabilities and those with children		*@rncd.bg	https://rncd.bg

F. Information

1. Grading systems of the institutions

BG SOFIA34:

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

2. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
BG SOFIA34	*****@rncd.bg	https://rncd.bg

3. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
BG SOFIA34	*****@rncd.bg	https://rncd.bg/

4. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
BG SOFIA34	*****@rncd.bg	https://rncd.bg

A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

During its application, this agreement may be terminated at any time by one or the other party, by registered letter with acknowledgment of receipt, observing at least one academic year' notice period, and subject to the completion of ongoing training and mobility programmes. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. (**1st of September for the next academic year**). The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature²
BG SOFIA34	Col. Assoc. Prof. Petar Marinov Erasmus + Institutional Coordinator Deputy Commandant		

² Scanned signatures are accepted